

Town of Norfolk
Norfolk Town Board Meeting
May 8, 2025 **DRAFT**

The Norfolk Town Board held its Regular Monthly Meeting on Thursday, May 8, 2025 at 06:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilwoman Jean Gang,
Councilman Travis Villnave and Councilman Martin Blair Sr.

Not Present: Deputy Supervisor Eric Molnar.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 6:00 PM.

APPROVAL OF MINUTES

The minutes of the 4/10/2025 Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried

SUPERVISOR'S UPDATE

- Cameras in the Park – Supervisor Pernice noted that he'd met with Chris Dufrense (Barkley's Safe & Lock) about installation of cameras to monitor Memorial Park and the area around the museum on W Main St. There was discussion.
 - Decision to move forward with getting cameras installed to monitor Memorial Park and the area around the Museum on W Main St. was approved with a motion by Councilman Blair and Councilman Villnave. All in Favor – Carried.
- WiFi in the Museum – Supervisor Pernice noted that WiFi has been installed at the Museum. \$4.95/mon.
- Trees Planted in Raymondville Park – Supervisor Pernice noted that the 8 trees donated by ProAmpac (paper mill) were planted in the Raymondville Park. Thank you to ProAmpac, Councilman Travis Villnave, Bobbi Phillips, Jennie Villnave, Julie Wunder, Councilwoman

Jean Gang, Highway Superintendent Pete Darabon and the entire highway crew and all others who contributed to the effort.

- Christmas Tree in Memorial Park – Supervisor Pernice noted that Brenda Paige (owner of Hazel’s Ice Cream) donated a Christmas tree for Memorial Park. It has already been planted.
- Survey has been done for Remington Ave – Supervisor Pernice noted that the survey has been completed for Remington Avenue. Town Engineer Aaron Jarvis (Tisdell Associates) is working on the USDA Grant request for the project.
- Welcome Signs Ordered – Supervisor Pernice noted that the 3 new “Welcome to Norfolk” signs were ordered and are in. Councilman Villnave will coordinate with the Highway Department regarding delivery and installation.
- Youth Baseball using ballpark next to arena – Supervisor Pernice noted that Youth Baseball is no longer using Lavigne Field (CR 47) and will be using the ballfield next to the arena on Clinton St.
- Soliciting Mowing Bids – Supervisor Pernice noted that we are soliciting bids to take care of un-mowed lawns. Bids are due by 6/6/2025.
- New Plow Truck – Decision to move ahead with ordering the next plow truck (est. lead time 2 yrs and cost \$358,972 was approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

- Decision to hire Jarrett St. Hilaire and Bryon Dillon as Police Officers so they can complete police academy training was approved with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor – Carried

Public Comments: There were several members of the public in attendance to express concern about the increasing level of crime in the area. There was discussion. Decision to form a committee to address the issue was made. A number of community members signed up. Councilwoman Gang and Councilman Blair are taking lead.

REPORTS (*continued*)

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer was reviewed and approved with a motion by Councilwoman Gang and Councilman Villnave All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

*Qtly Report from the Norfolk Rescue Squad was received.

*Verbal Highway Report: - none (Death in the Family)

EXECUTIVE SESSION

Decision to go into executive session to consider the financial and credit history of a particular person or corporation and the employment history of a particular person was approved with a motion by Councilman Villnave and Councilwoman Gang. All in Favor – Carried

No Action Taken

ACTION ITEMS

*Decision to set public hearing for extending Solar Moratorium for 6/12/2025 @ 5:45pm was approved with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

*Decision to change Town Building Rentals Rates to the following:

- Residents \$50 & Refundable Cleaning Deposit \$50
- Non-Residents \$75 & Refundable Cleaning Deposit \$50

was approved with a motion by Councilman Blair and Councilman Villnave. All in Favor - Carried

COUNCIL COMMENTS

Councilman Travis Villnave – none

Councilwoman Jean Gang – noted that she's getting inundated with residents' complaints about crime

Councilman Martin Blair Sr. – noted that the benches at Elm Circle Park are in need of repair.

APPROVAL OF BILLS

The May Abstract of Vouchers in the amount of \$116,795.76 along with the following vouchers:

\$ 214.00 Charles Pernice	\$ 1,656.00 CST Group, Inc.
\$ 871.55 Slack Chemical	\$ 471.35 USA Bluebook
\$ 2,700.00 Allen Falls Water	\$ 173.00 Converse Lab, Inc.
\$ 34.04 North Country Now	\$ 455.30 USPS
\$ 219.00 USPS	\$ 108.37 SLIC
\$ 3,995.00 Northeastern Sign	\$ 666.14 Merriman's

were reviewed and approved for payment with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried

PUBLIC COMMENTS

Bobbi Phillips asked if it was ok if someone wanted to plant flowers in the raised garden bed at Elm Circle Park. The answer was Yes.

John Burke (County Legislator) noted that the new 911 center will be operational by the end of May.

Denise Maldonado noted that 87 Veteran's Banners sold to date.

ADJOURNMENT

The meeting was adjourned @ 7:55pm with a motion by Supervisor Pernice and Councilman Blair. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman – Travis Villnave
Councilwoman – Jean Gang
Councilman – Martin Blair Sr.

Dated: May 15, 2025

Jill M. Molnar – Norfolk Town Clerk